

From: [REDACTED] **s 47 E(c)**
Sent: Thu, 9 Jul 2020 13:28:03 +1000
To: [REDACTED] **s 47 E(c)**
Cc: [REDACTED] **s 47 E(c)**
s 47 E(c)
Subject: Re: North Melbourne Lockdown Towers

Good outcome - please thank [REDACTED] & [REDACTED] for the extra effort today - I am sure the residents will appreciate getting their basic services back in play.

[REDACTED] **s 47 E(c)**

General Manager - VIC/TAS/WA
Deliveries
133 - 169 Fairbairn Road Sunshine West VIC 3020

T [REDACTED] **s 47 E(c)**

M [REDACTED] **s 47 E(c)**

E [REDACTED] **s 47 E(c)**

On 9 Jul 2020, at 1:20 pm, [REDACTED] **s 47 E(c)** wrote:

All

A successful day today, we attended the site early this morning about 7am and met with Tom Robertson from City of Melbourne Municipality. Tom was very helpful and advised us there were food deliveries today and that the mail will be delivered with that. He asked that I send staff down at 9am so that they could prepare the mail with the food deliveries.

Manager [REDACTED] & Ops [REDACTED] **s 47 E(c)** returned and assisted Simon with scanning the articles and mail sequencing to each of the towers to make it easier.

s 47 will return tomorrow with a TL to ensure that it continues to be as seamless process as possible. Product coming from Port Melb PDC will continue to be scanned as FM as it will be a day late on receipt at North Melbourne

If you have any queries please do not hesitate to contact me

Regards

[REDACTED] **s 47 E(c)**

Territory Manager
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From:**s 47 E(c)**

Sent: Thursday, 9 July 2020 12:58 PM

To:**s 47 E(c)**

Cc:**s 47 E(c)**

Subject: North Melbourne Lockdown Towers

Afternoon **s 47**

RE: Deliveries to North Melbourne lockdown towers

9:00am –**s 47** and I arrived at the Command Post on Buncle St. We tried to speak with Tom Robertson your original contact from this morning, but he was in a morning briefing.

Simon Were, a direct report to Tom liaised with**s 47** and I. We outlined the importance of accepting responsibility of all items and the possible sensitivity of some items.

Simon acknowledged taking responsibility of all mail and parcels items.

Upon arrival our temperatures were checked and we had to sign in, we were offered gloves and masks but we had them already on.

We scanned all 220 articles and placed them in numerical order from highest to lowest per tower.

Simon advised us to store the articles and mail behind the entry checkpoint as it would be maned at all times and secure in this location.

We walked Simon through the order of delivery for each tower, he was appreciative of the effort we had gone to ensure ease of delivery for his staff.

Senior Sargent **s 47F** also exchanged details with**s 47** for future reference and we made an agreed check in of 2:00pm to check how the deliveries went.

We left at 10:20am.

Today seemed much more organised than yesterday.

Tomorrow we will follow the same process and envisage similar volumes as we will recover all carded articles from the Post Office for redelivery to assist the residents.

We also delivered 104 E.P's from Senator Hanson which were all the odd number households at 76 Canning St.

Senator Hansen's office have contacted us today advising there will be a further 100+ Express Post tomorrow.

Regards,

s 47 E(c)

Operations Manager
North Melbourne Delivery Centre
49-63 Laurens St NORTH MELBOURNE VIC 3051

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